



BLACK OAK MINE UNIFIED SCHOOL DISTRICT

MEETING OF THE BOARD OF TRUSTEES

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

August 14, 2014

Robert Williams, Ed.D., Superintendent

Board of Trustees

Joe Scroggins
Darcy Knight
Jeff Shurtz
Steve DePue
Jeff Burch

Student Representative to the Board

Jon Oules

**BLACK OAK MINE UNIFIED SCHOOL DISTRICT
6540 WENTWORTH SPRINGS ROAD
GEORGETOWN, CALIFORNIA**

Black Oak Mine Unified School District will provide a safe learning environment that challenges all students to achieve academic excellence, develop their creative potential, and acquire marketable, career, technical, and personal skills.

REGULAR MEETING OF THE BOARD OF TRUSTEES

DATE:	August 14, 2014
TIME:	6:00 P.M. (Closed) 7:00 P.M. (Open)
LOCATION:	6540 Wentworth Springs Road Georgetown, CA

Visitors are always welcome at meetings of the Board of Trustees and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item on the agenda is taken up, prior to action being taken by the Board, or under "Communications". Pursuant to Board Bylaw 9323, at the time of Oral Communications, the Board President will ascertain if there is a need for a time limit and will advise the public. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. The agenda packet for this public meeting, as well as agenda documents distributed less than 72 hours prior to this meeting, are available for review at the Black Oak Mine Unified School District Office at the above address. If you are an individual with a disability and need an accommodation, please contact the District Office at 333-8300 at least 48 hours in advance. The Board meetings are taped by the District Office and the tape recordings are destroyed after 30 days.

AGENDA

- 1.0 CALL TO ORDER - OPEN SESSION - 6:00 P.M.
- 2.0 PUBLIC COMMENT ON CLOSED SESSION AGENDA
- 3.0 CLOSED SESSION TOPICS
 - The Board of Trustees will review matters pertaining to the following topics as necessary and will announce in public prior to going into Closed Session which topics will be considered in that Closed Session.
 - 3.1 Public Employee Employment - Certificated Staff (Pages 61-62)
 - 3.2 Public Employee Employment - American River Charter School-Certificated Staff (Pages 63-64)
 - 3.3 Public Employee Employment - Letters of Resignation (Page 67)
 - 3.4 Short-Term Employment, Coach (Page 69)
 - 3.5 American River Charter School Certificated Salary and Benefit Increase (Pages 71-72)
 - 3.6 Discussion Concerning Personnel Matters Pursuant to Gov. Code 54957-CSROP
 - 3.7 Conference with Dr. Robert Williams, District Labor Negotiator, Superintendent and Shelly King, Personnel Services Coordinator, Regarding Labor Negotiations the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660
- 4.0 OPEN SESSION - 7:00 P.M.
 - The Board of Trustees will reconvene in open session.
- 5.0 DISCLOSURE OF ACTION TAKEN, IF ANY, IN CLOSED SESSION
- 6.0 PLEDGE OF ALLEGIANCE

7.0 ADOPTION OF THE AGENDA

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 7.1 The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 7.2 Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 7.3 The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

M _____ S _____ V _____

8.0 COMMUNICATIONS - 7:05 P.M.

- 8.1 Public Hearing-Education Protection Account-Prop 30 Funds (Page 1)
- 8.2 Written Communications
- 8.3 Oral Communications - Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

9.0 B.O.M.T.A. REPORT - 7:15 P.M.

10.0 C.S.E.A. REPORT - 7:20 P.M.

11.0 SUPERINTENDENT'S REPORT - 7:25 P.M.

12.0 INFORMATION & DISCUSSION - 7:35 P.M.

12.1 Williams Uniform Complaints Procedures Policy Quarterly Report (Pages 3-4)

EXPLANATION: As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaints Procedures Policy is provided for information to the Board of Trustees.

12.2 2014-15 Budget Update (Pages 5-11)

EXPLANATION: Roslynne Manansala-Smith, Chief Fiscal Officer, will share with the Board of Trustees the 2014-15 Budget Update.

12.3 2014-15 CalSTRS and CalPERS Rate Increases (Pages 13-17)

EXPLANATION: Roslynne Manansala-Smith, Chief Fiscal Officer, will share with the Board of Trustees the rate increases for CalSTRS and CalPERS.

12.4 Board of Trustees Self-Evaluation (Pages 19-26)

EXPLANATION: The Board of Trustees has evaluated themselves in six areas: Contextual, Educational, Interpersonal, Analytical, Political, and Strategic.

12.5 Initial Collective Bargaining (Pages 27-28)

EXPLANATION: As required by Government Code Section 3547 prior to engaging in collective bargaining, initial proposals of both the employee organizations and the District must be made public. As well, it is required that the public have an opportunity to express itself regarding the proposal. The Black Oak Mine Unified School District with BOMTA's collective bargaining proposal is submitted for information only.

13.0 NEW BUSINESS – 8:00 P.M.

13.1 Student Calendar Revision (Pages 29-30)

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the four (4) minimum days for Teacher/Staff Collaboration amending the 2014-15 Student Calendar for Northside, Georgetown, Otter Creek and American River Charter School.

M _____ S _____ V _____

13.2 Education Protection Account (Pages 31-34)

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the use of the Education Protection Account funds for certificated teacher salaries and benefits.

M _____ S _____ V _____

13.3 Board of Trustees Procedural Review (Page 35)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to set possible Board trainings, set planned site visit dates, set Special Board Meeting dates for 2014 and review and update as needed the Board Bylaws.

M _____ S _____ V _____

14.0 CONSENT AGENDA – 8:40 P.M.

M _____ S _____ V _____

14.1 2014-15 Consolidated Application (ConApp) (Pages 37-39)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the 2014-15 Consolidated Application (ConApp) for funding.

14.2 Conflict of Interest Code Review (Pages 41-50)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Bylaw 9270 Conflict of Interest as their Conflict of Interest policy.

14.3 Consultant Service Agreement with Sierra Child and Family Services (Pages 51-54)

RECOMMENDATION: It is recommended that the Board of Trustees approve the Consultant Service Agreement with Sierra Child and Family Services for the 2014-15 school year.

14.4 Board Resolution #2014-17 Authorizing Designated Agents to Act As Custodians of Agency Fund and to Sign Bank Transactions and Documents On Behalf of the Black Oak Mine Unified School District (Pages 55-57)

RECOMMENDATION: It is recommended that the Board of Trustees consider adopting Board Resolution #2014-17 Authorizing Designated Agents to Act As Custodians of Agency Fund and to Sign Bank Transactions and Documents On Behalf of the Black Oak Mine Unified School District.

- 14.5 Board Resolution #2014-18 Authorized Signatures for District Warrants and Official Documents (Pages 59-60)

RECOMMENDATION: It is recommended that the Board of Trustees consider adopting Board Resolution #2014-18 Authorized Signatures for District Warrants and Official Documents.

- 14.6 Certificated Personnel Action (Pages 61-62)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Andrea Celio 1.0 FTE District Nurse and Tiffany Mitchell .5 FTE Special Education Teacher for the 2014-15 school year.

- 14.7 Certificated Personnel Action-American River Charter School (Pages 63-64)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Tiffany Mitchell .2 FTE Teacher and Karen Bauman .6 FTE Teacher at American River Charter School for the 2014-15 school year.

- 14.8 American River Charter School Classified Salary Schedule (Pages 65-66)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the classified salary schedule for the American River Charter School.

- 14.9 Letters of Resignation (Page 67)

RECOMMENDATION: It is recommended that the Board of Trustees consider accepting the letters of resignation from Brenda Travers, District Psychologist, Scott Gilliland, Teacher at Golden Sierra Junior-Senior High School, Paula Parrish, Special Ed Teacher and Catherine Yoho, Teachers Assistant at American River Charter School.

- 14.10 Short-Term Employment Action (Pages 69-70)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the short-term employment of Scott London as the Assistant Junior Varsity Football Coach at Golden Sierra Junior-Senior High School.

- 14.11 American River Charter School Certificated Salary Schedule (Pages 71-72)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the certificated salary schedule and benefit cap increase for the American River Charter School for the 2014-15 school year.

- 14.12 2014-15 Single Plan for Student Achievement (Page 73)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve Single Plan for Student Achievement for the 2014-15 school year for Northside School and Golden Sierra Junior-Senior High School.

14.13 Minutes Regular Board Meeting (Page 75)

RECOMMENDATION: It is recommended that the Board of Trustees approve the Board Minutes from the June 16, 2014 Board Meeting.

14.14 Minutes Regular Board Meeting (Pages 77-80)

RECOMMENDATION: It is recommended that the Board of Trustees approve the Board Minutes from the June 19, 2014 Board Meeting.

14.15 Purchase Orders, Warrants, Bids and Quotes (Page 81)

RECOMMENDATION: It is recommended that 2013-14 fiscal year Batch numbers 4117-4130 dated June 6 through June 30, 2014 and 2014-15 fiscal year Batch numbers 5001-5005 dated July 7 through July 30, 2014 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund, and Batch numbers 4060 and 4064 dated June 6 and June 30, 2014 and Batch number 5001 dated July 7, 2015 for ROP Fund, for a total of 1,052,771.06, be approved.

14.16 Gifts (Pages 83-85)

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to accept the gifts donated.

14.17 Obsolete Vehicle (Page 87)

RECOMMENDATION: It is recommended that the Board of Trustees declare specified vehicle obsolete.

15.0 REPORTS OF THE BOARD OF TRUSTEES – 9:00 P.M.

16.0 FUTURE MEETINGS

The next regular meeting of the Board is scheduled for Thursday, September 11, 2014 at 7:00 P.M.

17.0 CLOSED SESSION

The Board will continue review of matters specified under agenda item 3.0 as required.

18.0 ADJOURNMENT

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

PUBLIC HEARING EDUCATION PROTECTION ACCOUNT

(Prop 30 requires that the use of EPA funds be determined by the Governing Board at an Open Public Meeting)

June 14, 2014

7 P.M.

**DISTRICT OFFICE – BOARD ROOM
6540 WENTWORTH SPRINGS ROAD GEORGETOWN, CA**

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 12.1 Williams Uniform Complaints Procedures Policy Quarterly Report

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

EXPLANATION: As required by Education Code 35186, the quarterly report of complaints received pursuant to the Williams Uniform Complaints Procedures Policy is provided for information to the Board of Trustees.

BACKGROUND: Education Code Section 35186 requires the Superintendent provide a quarterly report to the Board and the County Superintendent of Schools regarding any complaints received pursuant to the Williams Uniform Complaint Procedures.

For the period April 1, 2014 through June 30, 2014 there are no complaints to report.

Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

To: Jeremy M. Meyers, County Superintendent

District: BLACK OAK MINE UNIFIED SCHOOL DISTRICT

Person completing this form: Carla Koontz Title: Superintendent Secretary

Quarterly Report Submission Date:
(check one)

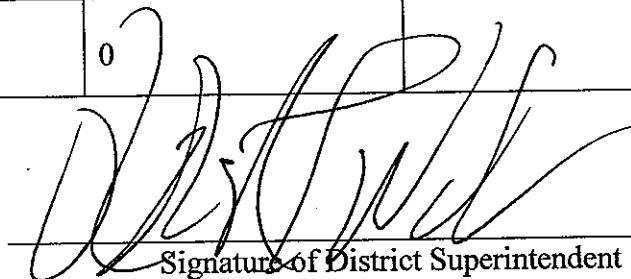
- ☐ April 2014
☒ July 2014
☐ October 2014
☐ January 2015

Date for information to be reported publicly at governing board meeting: August 14, 2014

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		


Signature of District Superintendent

6-30-2014

Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 12.2 2014-15 Updated Adopted Budget

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
Roslynne Manansala-Smith, Chief Fiscal Officer

EXPLANATION: For districts that have elected the single-budget adoption, Education Code Section (E.C.) 42127 (i)(4) states that "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

BACKGROUND: Education Code section 42127(a)(2) requires that school districts adopt an annual budget no later than July 1 of each year. Districts adopted their 2014-15 budgets this year with the knowledge that there would be changes between when they adopted their budgets and when Governor Jerry Brown actually signed the State Budget at the very end of June 2014.

The 2014-15 State Budget was signed on June 20, 2014, which requires school districts to make their updated budgets available for public review by August 4, 2014.

Black Oak Mine Unified School District
GENERAL FUND
Comparison of 2014/15 June Adopted Budget to 2014/15 August Budget Update
Unrestricted & Restricted Combined
2014/15 NARRATIVE

a	b	c	d	e
Fund 01	2014/15 June Adopted Budget	2014/15 August Budget Update	Variance (c-b)	Explanation
2	ESTIMATED Beginning Balance	936,804	-	
3				
4	Revenue Detail			
5	LCFF Sources	8,722,988	32,009	Updated LCFF estimated based on the Adopted State Budget. Gap Funding increased from 28.05% to 29.65%.
6	Federal Revenue	452,510	-	
7	Other State Revenue	496,319	-	
8	Other Local Revenue	1,040,992	90,751	Increased to reflect reimbursement from National Education Association for school businesses performed by one employee.
9	Total Revenue	10,712,809	122,760	
10				
11	Expenditure Detail			
12	Certified	4,456,708	23,787	Updated per latest staffing levels for 2014-15
13	Classified	2,149,813	1,681	
14	Employee benefits	2,305,770	(54,664)	Updated CalSTRS rate from projected 9.5% in June to 8.88% based on the Adopted State Budget & updated employee health/welfare benefit amounts to reflect plans chosen by employees.
15	Books & Supplies	531,078	-	
16	Contracted Services, Other Operating Costs	999,688	-	
17	Capital Outlay	429,998	-	
18	Other Outgo	395,756	-	
19	Transfers of Direct Support/Indirect Costs	(24,534)	-	
20	Total Expenditures	11,244,277	(29,197)	
21				
22	Excess/(Deficiency)	(531,468)	151,957	
23				
24	Other Financing Sources/Uses			
25	Transfers In	5,000	-	
26	Transfers Out	46,379	-	
27	Other Sources	-	-	
28	Other Uses	-	-	
29	Contributions	-	-	
30	Total Other Sources/Uses	(41,379)	-	
31				
32	Net Inc/Dcr to Fund Balance	(572,847)	151,956	
33				
34	Ending Fund Balance	363,957	151,956	

Black Oak Mine Unified School District
GENERAL FUND
Comparison of 2014/15 June Adopted Budget to 2014/15 August Budget Update
2014-15

a	b			c			d			e			f			g			h			i			j							
	2014/15 June Adopted Budget			2014/15 June Adopted Budget			2014/15 June Adopted Budget			2014/15 June Adopted Budget			2014/15 June Adopted Budget			2014/15 June Adopted Budget			2014/15 June Adopted Budget			2014/15 June Adopted Budget			2014/15 June Adopted Budget							
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total		
ESTIMATED Beginning Balance	636,871	299,933	936,804	636,871	299,933	936,804	636,871	299,933	936,804	636,871	299,933	936,804	636,871	299,933	936,804	636,871	299,933	936,804	636,871	299,933	936,804	636,871	299,933	936,804	636,871	299,933	936,804	636,871	299,933	936,804		
Revenue Detail																																
Local Control Funding Formula	8,722,988	-	8,722,988	8,722,988	-	8,722,988	8,722,988	-	8,722,988	8,722,988	-	8,722,988	8,722,988	-	8,722,988	8,722,988	-	8,722,988	8,722,988	-	8,722,988	8,722,988	-	8,722,988	8,722,988	-	8,722,988	8,722,988	-	8,722,988		
Federal Revenue		452,510	452,510		452,510	452,510		452,510	452,510		452,510	452,510		452,510	452,510		452,510	452,510		452,510	452,510		452,510	452,510		452,510	452,510		452,510	452,510		
Other State Revenue	217,072	279,247	496,319	217,072	279,247	496,319	217,072	279,247	496,319	217,072	279,247	496,319	217,072	279,247	496,319	217,072	279,247	496,319	217,072	279,247	496,319	217,072	279,247	496,319	217,072	279,247	496,319	217,072	279,247	496,319		
Other Local Revenue	149,556	891,436	1,040,992	149,556	891,436	1,040,992	149,556	891,436	1,040,992	149,556	891,436	1,040,992	149,556	891,436	1,040,992	149,556	891,436	1,040,992	149,556	891,436	1,040,992	149,556	891,436	1,040,992	149,556	891,436	1,040,992	149,556	891,436	1,040,992		
Total Revenue	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809	9,089,616	1,623,193	10,712,809		
Expenditure Detail																																
Certificated	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708	3,688,217	768,491	4,456,708		
Classified	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813	1,489,040	660,773	2,149,813		
Employee benefits	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770	1,832,930	472,840	2,305,770		
Books & Supplies	327,781	203,297	531,078	327,781	203,297	531,078	327,781	203,297	531,078	327,781	203,297	531,078	327,781	203,297	531,078	327,781	203,297	531,078	327,781	203,297	531,078	327,781	203,297	531,078	327,781	203,297	531,078	327,781	203,297	531,078		
Service, Other Operating Costs	336,933	662,755	999,688	336,933	662,755	999,688	336,933	662,755	999,688	336,933	662,755	999,688	336,933	662,755	999,688	336,933	662,755	999,688	336,933	662,755	999,688	336,933	662,755	999,688	336,933	662,755	999,688	336,933	662,755	999,688		
Capital Outlay		429,998	429,998		429,998	429,998		429,998	429,998		429,998	429,998		429,998	429,998		429,998	429,998		429,998	429,998		429,998	429,998		429,998	429,998		429,998	429,998		
Other Outgo	288,756	107,000	395,756	288,756	107,000	395,756	288,756	107,000	395,756	288,756	107,000	395,756	288,756	107,000	395,756	288,756	107,000	395,756	288,756	107,000	395,756	288,756	107,000	395,756	288,756	107,000	395,756	288,756	107,000	395,756		
Transfers of Direct Support/Indirect Costs	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)	(150,807)	126,273	(24,534)		
Total Expenditures	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277	7,812,850	3,431,427	11,244,277		
Revenue less Expenditures	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)	1,276,766	(1,808,234)	(531,468)		
Other Financing Sources/Uses																																
Transfers In		5,000	5,000		5,000	5,000		5,000	5,000		5,000	5,000		5,000	5,000		5,000	5,000		5,000	5,000		5,000	5,000		5,000	5,000		5,000	5,000		
Transfers Out	46,379		46,379	46,379		46,379	46,379		46,379	46,379		46,379	46,379		46,379	46,379		46,379	46,379		46,379	46,379		46,379	46,379		46,379	46,379		46,379	46,379	
Other Sources																																
Other Uses																																
Contributions	(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446
Total Other Sources/Uses	(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446		(1,522,446)	1,522,446
Net Increase/Decrease to Fund Balance	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)	(292,059)	(280,788)	(572,847)		
ESTIMATED Ending Balance	344,812	19,145	363,957	344,812	19,145	363,957	344,812	19,145	363,957	344,812	19,145	363,957	344,812	19,145	363,957	344,812	19,145	363,957	344,812	19,145	363,957	344,812	19,145	363,957	344,812	19,145	363,957	344,812	19,145	363,957		

Black Oak Mine Unified School District
GENERAL FUND
Comparison of 2014/15 June Adopted Budget to 2014/15 August Budget Update
2014-15
Components of Ending Fund Balance

a	2014/15 June Adopted Budget			2014/15 August Update			Variance		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted Variance	Restricted Variance	Total Variance
35									
36	2,230	-	2,230	2,230	-	2,230	-	-	-
37			-		-	-	-	-	-
38			-		-	-	-	-	-
39		19,145	19,145		41,095	41,095	-	21,950	21,950
40		8,167	8,167		8,167	8,167	-	-	-
41			-		-	-	-	-	-
42		2,475	2,475		2,475	2,475	-	-	-
43		8,503	8,503		30,453	30,453	-	21,950	21,950
44			-		-	-	-	-	-
45			-		-	-	-	-	-
46			-		-	-	-	-	-
47			-		-	-	-	-	-
48			-		-	-	-	-	-
49	342,582		342,582	450,588	-	450,588	108,006	-	108,006
50	344,812	19,145	363,957	474,818	41,095	515,913	130,006	21,950	151,956
51	% EUR			3.03%			4.00%		

Black Oak Mine Unified School District
AMERICAN RIVER CHARTER - FUND 09
Comparison of 2014/15 June Adopted Budget to 2014/15 August Budget Update
Unrestricted & Restricted Combined
2014/15 NARRATIVE

Fund 09		2013/14 Estimated Actuals	2014/15 Budget	Variance (c-b)	Explanation
1	Beginning Balance	438,649	438,649		
2					
3	Revenue Detail				
4	LCFF Sources	1,353,351	1,367,703	14,352	Increased LCFF estimated based on the Adopted State Budget. Estimate for Gap Funding increased from 28.05% to 29.65%.
5	Federal Revenue	-	-	-	
6	Other State Revenue	82,350	82,350	-	
7	Other Local Revenue	250	250	-	
8	Total Revenue	1,435,951	1,450,303	14,352	
9					
10	Expenditure Detail				
11	Certificated	509,875	509,162	59,287	Increased 0.8 Teacher FTE since June Adopted Budget based on enrollment needs and LCAP.
12	Classified	113,396	117,380	4,484	
13	Employee benefits	167,763	159,330	1,567	Adjusted to reflect increases in FTE; offset by the change in projected CalSTRS rate from 9.5% at June Adoption to the final State Adopted rate of 8.88%.
14	Books & Supplies	127,869	127,869	-	
15	Service, Other Operating	645,736	645,736	-	
16	Capital Outlay	32,800	32,800	-	
17	Other Outgo				
18	Transfers of Direct Support/Indirect Costs	4,153	4,153	-	
19	Total Expenditures	1,601,592	1,666,930	65,338	
20					
21	Excess/(Deficiency)	(165,641)	(216,627)	(50,986)	
22					
23	Other Financing Sources/Uses				
24	Transfers In	-	-	-	
25	Transfers Out	-	-	-	
26	Other Sources	-	-	-	
27	Other Uses	-	-	-	
28	Contributions	-	-	-	
29	Total Other Sources/Uses	-	-	-	
30					
31	Net Inc./Dcr to Fund Balance	(165,641)	(216,627)	(50,986)	
32					
33	Ending Fund Balance	273,008	272,022	(50,986)	

Black Oak Mine Unified School District
AMERICAN RIVER CHARTER - FUND 09
Comparison of 2014/15 June Adopted Budget to 2014/15 August Budget Update
2014-15

	a	b			c			e			f			g			(e-b)			(f-c)			(g-d)		
		2014/15 June Adopted Budget			2014/15 June Adopted Budget			2014/15 August Update			2014/15 August Update			2014/15 August Update			Unrestricted Variance			Restricted Variance			Total Variance		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted Variance	Restricted Variance	Total Variance	Unrestricted Variance	Restricted Variance	Total Variance	Unrestricted Variance	Restricted Variance	Total Variance
1	ESTIMATED Beginning Balance	363,790	74,859	438,649	363,790	74,859	438,649	363,790	74,859	438,649	363,790	74,859	438,649	363,790	74,859	438,649									
2																									
3	Revenue Detail																								
4	Local Control Funding Formula	1,353,351	-	1,353,351	1,367,703	-	1,367,703	1,367,703	-	1,367,703	1,367,703	-	1,367,703	1,367,703	-	1,367,703	14,352	-	(14,352)	-	-	-	-	-	(14,352)
5	Federal Revenue																								
6	Other State Revenue	26,460	55,890	82,350	26,460	55,890	82,350	26,460	55,890	82,350	26,460	55,890	82,350	26,460	55,890	82,350	-	-	-	-	-	-	-	-	-
7	Other Local Revenue	250	-	250	250	-	250	250	-	250	250	-	250	250	-	250	-	-	-	-	-	-	-	-	-
8	Total Revenue	1,380,061	55,890	1,435,951	1,394,413	55,890	1,450,303	1,394,413	55,890	1,450,303	1,394,413	55,890	1,450,303	1,394,413	55,890	1,450,303	14,352	-	(14,352)	-	-	-	-	-	(14,352)
9																									
10	Expenditure Detail																								
11	Certificated	503,375	6,500	509,875	562,862	6,500	569,362	562,862	6,500	569,362	562,862	6,500	569,362	562,862	6,500	569,362	59,287	-	(59,287)	-	-	-	-	-	(59,287)
12	Classified	109,516	3,880	113,396	114,000	3,880	117,880	114,000	3,880	117,880	114,000	3,880	117,880	114,000	3,880	117,880	4,484	-	(4,484)	-	-	-	-	-	(4,484)
13	Employee benefits	165,501	2,262	167,763	167,055	2,262	169,317	167,055	2,262	169,317	167,055	2,262	169,317	167,055	2,262	169,317	1,554	-	(1,554)	-	-	-	-	-	(1,554)
14	Books & Supplies	115,980	11,889	127,869	115,980	11,889	127,869	115,980	11,889	127,869	115,980	11,889	127,869	115,980	11,889	127,869	-	-	-	-	-	-	-	-	-
15	Service, Other Operating Costs	577,736	58,000	635,736	577,736	58,000	635,736	577,736	58,000	635,736	577,736	58,000	635,736	577,736	58,000	635,736	-	-	-	-	-	-	-	-	-
16	Capital Outlay		32,800	32,800		32,800	32,800		32,800	32,800		32,800	32,800		32,800	32,800	-	-	-	-	-	-	-	-	-
17	Other Outgo		-	-		-	-		-	-		-	-		-	-	-	-	-	-	-	-	-	-	-
18	Transfers of Direct Support/Indirect Costs		4,153	4,153		4,153	4,153		4,153	4,153		4,153	4,153		4,153	4,153	-	-	-	-	-	-	-	-	-
19	Total Expenditures	1,472,108	129,484	1,601,592	1,537,433	129,484	1,666,917	1,537,433	129,497	1,666,930	1,537,433	129,497	1,666,930	1,537,433	129,497	1,666,930	(65,325)	(13)	(65,338)	(65,325)	(13)	(65,338)	(65,325)	(13)	(65,338)
20																									
21	Revenue less Expenditures	(92,047)	(73,594)	(165,641)	(143,020)	(73,594)	(216,614)	(143,020)	(73,607)	(216,627)	(143,020)	(73,607)	(216,627)	(143,020)	(73,607)	(216,627)	(50,973)	(13)	(50,986)	(50,973)	(13)	(50,986)	(50,973)	(13)	(50,986)
22																									
23	Other Financing Sources/Uses																								
24	Transfers In		-	-		-	-		-	-		-	-		-	-	-	-	-	-	-	-	-	-	-
25	Transfers Out		-	-		-	-		-	-		-	-		-	-	-	-	-	-	-	-	-	-	-
26	Other Sources		-	-		-	-		-	-		-	-		-	-	-	-	-	-	-	-	-	-	-
27	Other Uses		-	-		-	-		-	-		-	-		-	-	-	-	-	-	-	-	-	-	-
28	Contributions		-	-		-	-		-	-		-	-		-	-	-	-	-	-	-	-	-	-	-
29	Total Other Sources/Uses		-	-		-	-		-	-		-	-		-	-	-	-	-	-	-	-	-	-	-
30																									
31	Net Increase/Decrease to Fund Balance	(92,047)	(73,594)	(165,641)	(143,020)	(73,594)	(216,614)	(143,020)	(73,607)	(216,627)	(143,020)	(73,607)	(216,627)	(143,020)	(73,607)	(216,627)	(50,973)	(13)	(50,986)	(50,973)	(13)	(50,986)	(50,973)	(13)	(50,986)
32																									
33	ESTIMATED Ending Balance	271,743	1,265	273,008	220,770	1,252	222,022	220,770	1,252	222,022	220,770	1,252	222,022	220,770	1,252	222,022	(50,973)	(13)	(50,986)	(50,973)	(13)	(50,986)	(50,973)	(13)	(50,986)
34																									

Black Oak Mine Unified School District
AMERICAN RIVER CHARTER - FUND 09
Comparison of 2014/15 June Adopted Budget to 2014/15 August Budget Update
2014-15
Components of Ending Fund Balance

	a	2014/15 June Adopted Budget			2014/15 August Update			Variance			(g-d)
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted Variance	Restricted Variance	Total Variance	
35	Revolving Cash			-			-			-	
36	Stores			-			-			-	
37				-			-			-	
38	Prepaid Expend.			-			-			-	
39	Restricted		1,265	1,265		1,265	1,265				
40	Reserve for Common Core State Standards Implementation			-			-			-	
41	Reserve for California Clean Energy Jobs Act (Prop 39)			-			-			-	
42	Reserve for Lottery Instructional Materials		13	13			-			(13)	
43	Other Restricted		1,252	1,252			1,252				
44	Other Commitments	206,743		206,743	155,770		155,770	(50,973)		(50,973)	
45	Other Assignments			-			-			-	
46	Unassigned/Unappropriated	65,000		65,000	65,000		65,000				
47	Reserve for Economic Uncertainty			-			-			-	
48	Total	271,743	1,265	273,008	220,770	1,252	222,022	(50,973)	(13)	(50,986)	
49	% EUR			4.06%			3.90%				

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 12.3 2014-15 CalSTRS and CalPERS Increases

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
Roslynne Manansala-Smith, Chief Fiscal Officer

EXPLANATION:

The Chief Fiscal Officer, Roslynne Manansala-Smith, will briefly review the increases to the employer rates for both the California State Teachers Retirement System (CalSTRS) and the California Public Employee Retirement System (CalPERS) based on the final adopted 2014-15 State Budget.

BACKGROUND:

The CalSTRS was last fully funded in 1998. Contributions to CalSTRS are set by statute and the rates for employees and employers have not changed for decades. A trailer bill of the 2014-15 State Budget, Assembly Bill (AB) 1469 lays out the plan to resolve the unfunded liability by 2046 through contribution rate increases for employers, employees, and the state.

CalPERS is the nation's largest public pension fund with assets totaling more than \$300 billion. While not ideal, the CalPERS system is in a relatively strong funding position. CalPERS, unlike CalSTRS is able to stay ahead of the curve because the CalPERS Board has some authority to increase rates as opposed to being set by statute. In February 2014, CalPERS adopted new demographic assumptions based on member longevity. As a result, employer and state contribution rates will increase. With these new assumptions, CalPERS aims to fully fund the system – eliminating the unfunded liability in about 30 years.

CalSTRS & CalPERS Rate Increases

for BOMUSD Board of Trustees August 14, 2014 Meeting

Slides from 2014-15 School Finance & Management Conference
School Services of California
July 2014



CalSTRS Rate Increases – Background

3-28

- ▶ CalSTRS was last fully funded in 1998
 - If investment returns had equaled the assumed 7.5% return since 2000, the program would actually be overfunded, with 103% of its liabilities covered
- ▶ Unlike CalPERS, contributions to CalSTRS are set by statute and the rates for employees and employers have not changed for decades
 - As of 2013-14, total CalSTRS contribution rate of 21.79% is relatively low
 - ▶ CalPERS and Social Security rates for school employees totaled 30.84%
- ▶ In this spring's legislative informational hearings, CalSTRS posed the questions legislators needed to answer, including:
 - How will the contribution increase get allocated among the three parties?
 - What is the speed of the contribution rate increase – slow or steep?
 - When will we re-evaluate the fund to adjust as needed?

CalSTRS Rate Increases – May Revision

3-29

- ▶ In a significant departure from his stated plan in January, Governor Brown announced in May that he intended to fully fund CalSTRS in about 30 years
- ▶ Contribution rate increases were proposed as follows:
 - State rate increases 4.311% over three years
 - Employer rate increases from 8.25% to 19.1% over seven years
 - Employee rate increases from 8% to 10.25% over three years
- ▶ Education management stakeholders expressed concern that the increase was too much, too soon
- ▶ CalSTRS testified that it could not yet accommodate two different employee contribution rates (pre- and post- Public Employees' Pension Reform Act [PEPRA])
- ▶ As a result of this feedback, the Legislature proposed a smaller employer rate increase during the first three years and a uniform employee rate for 2014-15

CalSTRS Rate Increases – Schedule

3-30

- ▶ The final plan has a smaller employer contribution rate increase in 2014-15 and consistent increases up to final implementation
- ▶ Once the statutory rates are achieved, CalSTRS will have the authority to increase or decrease the employer and state contribution rates

Year	Employer	Pre-PEPRA Employees (hired before January 1, 2013)	Post-PEPRA Employees (hired before January 1, 2013)
2013-14	8.25%	8.00%	8.00%
2014-15	8.88%	8.15%	8.15%
2015-16	10.73%	9.20%	8.56%
2016-17	12.58%	10.25%	9.205%
2017-18	14.43%	10.25%	9.205%
2018-19	16.28%	10.25%	9.205%
2019-20	18.13%	10.25%	9.205%
2020-21	19.10%	10.25%	9.205%

These are the rates that BOMUSD will be paying.

CalPERS Rate Increases – Background

3-31

- ▶ With assets totaling more than \$300 billion, CalPERS is the nation's largest public pension fund
- ▶ While not ideal, the CalPERS system is in a relatively strong funding position
 - Total Fund – 69.6% funded (as of June 30, 2012)
 - Schools and community colleges – 80.5% funded (as of June 30, 2013)
- ▶ CalPERS is able to stay ahead of the curve because the Board has some authority to increase rates
- ▶ In February 2014, CalPERS adopted new demographic assumptions based on member longevity
 - As a result, employer and state contribution rates will increase
- ▶ With new assumptions, CalPERS aims to fully fund the system – eliminating the unfunded liability – in about 30 years

CalPERS Rate Increases – Actual and Projected

3-32

- ▶ The employer contribution to CalPERS is increasing from 11.442% in 2013-14 to 11.771% in 2014-15
 - "Classic" members continue to pay 7.00%
 - ▶ (employees hired before January 1, 2013)
 - New members pay 6.00%, which may fluctuate from year to year based on the PEPPA requirement to pay half the normal cost rate
 - ▶ (employees hired after January 1, 2013)
- ▶ Estimates of the resulting future contribution rate increases for school employers are as follows:

Actual		Projected					
2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
11.442%	11.771%	12.6%	15.0%	16.6%	18.2%	19.9%	20.4%

What does this mean for BOMUSD?

Increased Expenditures, but no increased Revenues!

CalSTRS Rate Increases

- ▶ In 2014-15, the 0.63% rate increase means increased expenditures of about \$28,000
- ▶ For our Multiyear projections:
(Based on Current Year Staffing Levels)
 - 2015-16, the 1.85% rate increase would increase our expenditures by about \$83,000
 - 2016-17, the 1.85% rate increase would increase our expenditures by about \$83,000

CalPERS Rate Increases

- ▶ In 2014-15, the 0.329% rate increase means increased expenditures of about \$7,000
- ▶ For our Multiyear projections:
(Based on Current Year Staffing Levels)
 - 2015-16, the 0.829% estimated rate increase would increase our expenditures by about \$17,000
 - 2016-17, the 2.4% estimated rate increase would increase our expenditures by about \$50,000

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 12.4 Board of Trustees Self- Evaluation

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

EXPLANATION: The Board of Trustees has evaluated themselves in six areas: Contextual, Educational, Interpersonal, Analytical, Political, and Strategic.

BACKGROUND: The Board of Trustees agreed to conduct a self-evaluation every year. The evaluation is based on six dimensions of board competency: Contextual, Educational, Interpersonal, Analytical, Political, and Strategic. Listed under each of the six major headings are statements describing a variety of related board actions. Each Board member scored each action according to how frequently it occurs.

The Board will decide how they want to discuss the results of the self-evaluation.

SCHOOL BOARD SELF-EVALUATION

This evaluation is based on the six dimensions of board competency. Listed under each of the six major headings are statements describing a variety of related board actions. You will score each action according to how frequently it occurs. At the end of each section, you will tabulate the scores and assign a grade for each of the six dimensions of competency. At the end of the evaluation, you will assign your board an overall grade.

CONTEXTUAL				
This action occurs:	Frequently	Occasionally	Rarely	Never
1. Board takes the time to learn about important issues facing schools through actions such as allowing teachers, students, and administrators to report at meetings.	10 9 8	7 6 5	4 3 2	1 0
2. Board discusses and researches events and trends in the larger community that may affect schools.	10 9 8	7 6 5	4 3 2	1 0
3. Board reviews district's mission statement.	10 9 8	7 6 5	4 3 2	1 0
4. Board recognizes the superintendent as chief executive officer and educational leader of the district.	10 9 8	7 6 5	4 3 2	1 0
5. I have been present at board meetings where discussions about values of the district were key factors in reaching a conclusion to a problem.	10 9 8	7 6 5	4 3 2	1 0
6. Board communicates its decisions to all affected by them.	10 9 8	7 6 5	4 3 2	1 0
7. Board keeps abreast of policies mandated by state and federal law, Department of Public Instruction, attorney general opinions, and the courts.	10 9 8	7 6 5	4 3 2	1 0
8. Board establishes and maintains a systematic plan for feedback on policies to determine effectiveness, their worth, and whether they need to be amended, modified, or canceled.	10 9 8	7 6 5	4 3 2	1 0
9. Board keeps informed about what children are learning through reports on scholastic achievement, vocational programs, and the impact of extracurricular activities.	10 9 8	7 6 5	4 3 2	1 0
10. Board stays aware of its debt limitations and sets priorities based on total financial needs of the system and maintaining an adequate financial reserve.	10 9 8	7 6 5	4 3 2	1 0
SCORE: Use a grading scale from one of the school sites.	_____ / 100		*GRADE:	

	%			
EDUCATIONAL				
This action occurs:	Frequently	Occasionally	Rarely	Never
1. Board assigns new members a mentor to help them learn the ropes and provides new members with detailed explanation of the board's mission.	10 9 8	7 6 5	4 3 2	1 0
2. Board requests a decision be postponed until further information can be obtained.	10 9 8	7 6 5	4 3 2	1 0
3. Board conducts an explicit examination of its responsibilities, discussing its role in district management.	10 9 8	7 6 5	4 3 2	1 0
4. At least once every two years, the board has a retreat or special session to examine its performance.	10 9 8	7 6 5	4 3 2	1 0
5. Board is given and reads the agenda and background materials well in advance of meeting.	10 9 8	7 6 5	4 3 2	1 0
6. Board participates in in-service programs at regional, state, and national levels.	10 9 8	7 6 5	4 3 2	1 0
7. I have participated in board discussions about what the board should do differently as a result of the mistakes made.	10 9 8	7 6 5	4 3 2	1 0
8. Board leadership goes out of its way to make sure that all members have the same information on important issues.	10 9 8	7 6 5	4 3 2	1 0
9. I read through the board's policies, procedures, and employee contracts.	10 9 8	7 6 5	4 3 2	1 0
10. Board has discussion about the effectiveness of its performance.	10 9 8	7 6 5	4 3 2	1 0
SCORE: Use a grading scale from one of the school sites.	____ / 100 ____ %		*GRADE:	

INTERPERSONAL				
This action occurs:	Frequently	Occasionally	Rarely	Never
1. Board's split decisions do not result in a split board.	10 9 8	7 6 5	4 3 2	1 0
2. Board members are able to hold confidential items in confidence.	10 9 8	7 6 5	4 3 2	1 0
3. Board president and superintendent confer so that differences of opinion are identified.	10 9 8	7 6 5	4 3 2	1 0
4. Board members are able to speak their minds without fear of being ostracized.	10 9 8	7 6 5	4 3 2	1 0
5. I have discussed with fellow members common interests we share outside the boardroom.	10 9 8	7 6 5	4 3 2	1 0
6. Once a decision is made, the board works together to see that it is accepted and carried out.	10 9 8	7 6 5	4 3 2	1 0
7. At our board meetings, there is at least as much dialogue among members as there is among members and staff.	10 9 8	7 6 5	4 3 2	1 0
8. Board has adopted some explicit goals for itself, distinct from district goals.	10 9 8	7 6 5	4 3 2	1 0
9. Board provides biographical information that helps members get to know one another better.	10 9 8	7 6 5	4 3 2	1 0
10. Board handles conflict openly and constructively.	10 9 8	7 6 5	4 3 2	1 0
SCORE: Use a grading scale from one of the school sites.	_____ / 100 _____ %		*GRADE:	

ANALYTICAL				
This action occurs:	Frequently	Occasionally	Rarely	Never
1. I have been in board meetings where subtleties of issues dealt with escaped the board.	10 9 8	7 6 5	4 3 2	1 0
2. Board explicitly examines the "downside" or possible pitfalls of any important decision it is about to make.	10 9 8	7 6 5	4 3 2	1 0
3. Board questions administrative proposals, requiring the superintendent to defend or reconsider his/her recommendations.	10 9 8	7 6 5	4 3 2	1 0
4. Board is attentive to how it reaches conclusions.	10 9 8	7 6 5	4 3 2	1 0
5. Decisions of the board on one issue tend to influence how it handles other issues.	10 9 8	7 6 5	4 3 2	1 0
6. When faced with an important issue, the board often "brainstorms," generating a list of creative approaches or solutions to the problem.	10 9 8	7 6 5	4 3 2	1 0
7. Board seeks outside assistance from consultants or other districts when considering its work.	10 9 8	7 6 5	4 3 2	1 0
8. Board does not present new issues of a complex nature for immediate action.	10 9 8	7 6 5	4 3 2	1 0
9. Before reaching a decision on important issues, board requests input from students or staff likely to be affected by the decision.	10 9 8	7 6 5	4 3 2	1 0
10. Board handles issues that are ambiguous and complicated by appointing committees to conduct in-depth research.	10 9 8	7 6 5	4 3 2	1 0
SCORE: Use a grading scale from one of the school sites.	_____ / 100 _____ %		*GRADE:	

POLITICAL				
This action occurs:	Frequently	Occasionally	Rarely	Never
1. Board shows an awareness of the impact its decisions will have on the community.	10 9 8	7 6 5	4 3 2	1 0
2. Board encourages the public to attend board meetings.	10 9 8	7 6 5	4 3 2	1 0
3. Board actively cooperates with the news media to spread information about schools programs.	10 9 8	7 6 5	4 3 2	1 0
4. Board has formed ad hoc committees/task forces that include staff and community representatives as well as board members.	10 9 8	7 6 5	4 3 2	1 0
5. Board offers committees referenced in #4 opportunities to report at meetings.	10 9 8	7 6 5	4 3 2	1 0
6. Board and its members maintain channels of communication with key community leaders.	10 9 8	7 6 5	4 3 2	1 0
7. If the board thinks a group of constituents is likely to disagree with an action it's considering, it makes sure to learn how the public feels before rendering the decisions.	10 9 8	7 6 5	4 3 2	1 0
8. Board has adopted a policy on parent and public relations/involvement, which it references and reviews.	10 9 8	7 6 5	4 3 2	1 0
9. Board withstands the pressure of special interest groups.	10 9 8	7 6 5	4 3 2	1 0
10. Board is actively involved in state and federal education legislation.	10 9 8	7 6 5	4 3 2	1 0
SCORE: Use a grading scale from one of the school sites.	_____ / 100 _____ %		*GRADE:	

STRATEGIC				
This action occurs:	Frequently	Occasionally	Rarely	Never
1. Board devotes more time to putting out fires than it devotes to preparing for the future.	10 9 8	7 6 5	4 3 2	1 0
2. Board sets clear organizational priorities for the year ahead.	10 9 8	7 6 5	4 3 2	1 0
3. At least once a year, board asks the superintendent to articulate his/her vision for the school district's future and offer strategies to realize that vision.	10 9 8	7 6 5	4 3 2	1 0
4. Board discusses where the school district will be five years from now.	10 9 8	7 6 5	4 3 2	1 0
5. Within the past year, board has reviewed school district strategies for attaining long-term goals.	10 9 8	7 6 5	4 3 2	1 0
6. I have been at board meetings where discussion focused on identifying or overcoming school district weaknesses.	10 9 8	7 6 5	4 3 2	1 0
7. Board makes explicit use of long-term priorities of the school district in dealing with current issues.	10 9 8	7 6 5	4 3 2	1 0
8. Board compares reports on schools' progress with the district's long-term goals.	10 9 8	7 6 5	4 3 2	1 0
9. Board has a procedure in place for conducting superintendent evaluations.	10 9 8	7 6 5	4 3 2	1 0
10. Board is periodically advised of availability of outside funds, such as state and federal grants, special programs, community resources, research programs and special construction funds.	10 9 8	7 6 5	4 3 2	1 0
SCORE: Use a grading scale from one of the school sites.	_____ / 100 _____ %		*GRADE:	

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 12.5 Initial Collective Bargaining Proposal of Black Oak Mine Unified School District with the Black Oak Mine Teachers Association for the 2014-15 School Year

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

EXPLANATION: As required by Government Code Section 3547 prior to engaging in collective bargaining, initial proposals of both the employee organizations and the District must be made public. As well, it is required that the public have an opportunity to express itself regarding the proposal. The Black Oak Mine Unified School Districts initial collective bargaining proposal with BOMTA is submitted for information only.

BACKGROUND: Government Code Section 3547 provides that:

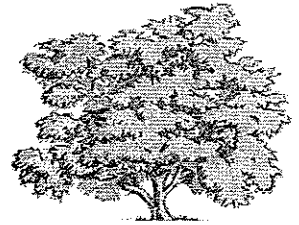
1. All initial proposals must be presented at a public meeting of the school employer and thereafter constitute public record;
2. Meeting and negotiating shall not take place until:
 - (a) a reasonable time has elapsed after submission of the proposal to enable the public to become informed; and,
 - (b) the public has an opportunity to express itself regarding the proposal at a meeting of the public school employer.
3. After the public has had an opportunity to express itself, the public school employer shall, at a meeting which is open to the public, adopt its initial proposal.
4. New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours. Moreover, if a vote is taken on such subject by the District, the vote of each voting Board member is also required to be made public within 24 hours.

It should also be noted that before the District may enter into a written agreement with the employee organization, major provisions of the agreement including, but not limited to the cost that would be incurred, must be disclosed at a public meeting. (Legal references: Government Code Sections 3547; 3547.5)

There is no requirement that the Board take action of any sort regarding the proposal. It is simply an informational item.

Black Oak Mine Unified School District

All students will be healthy, responsible, productive citizens, skilled workers, lifelong learners
and contributors to their local and world communities.



Superintendent
Robert Williams, Ed.D.

Board of Trustees
Joe Scroggins
Darcy Knight
Steve DePue
Jeff Shurtz
Jeff Burch

Initial Proposal on Reopeners for 2014-2015 from the Black Oak Mine Unified School District to the Black Oak Mine Unified Teachers (BOMTA) (August 14, 2014)

The Black Oak Mine Unified School District looks forward to collaborative, objective, and reality-based negotiations with the Black Oak Mine Unified Teachers Association (BOMTA) as we prepare to meet the ongoing and significant fiscal challenges facing our District.

The District will present proposals regarding the following:

Article XII Duties and Responsibilities: Modify as appropriate to ensure compliance with law and meet the needs of the students and District, while addressing significant fiscal challenges. Negotiate fair and equitable adjustments to total compensation, consistent with our district's ability to pay now and in the future, in light of the economy.

Article XV Compensation: Modify as appropriate to ensure compliance with law and meet the needs of the students and District, while addressing significant fiscal challenges. Negotiate fair and equitable adjustments to total compensation, consistent with our district's ability to pay now and in the future, in light of the economy.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 13.1 District Student Calendar for 2014-15 - Amended

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the four (4) minimum days for Teacher/Staff Collaboration on, September 24, November 19, January 21 and April 1, for Northside, Georgetown, Otter Creek and American River Charter School.

BACKGROUND: The 2014-15 Student Calendar was approved by the Board of Trustees at the May 23, 2013 Board Meeting.

Black Oak Mine Unified School District

All students will be healthy, responsible, productive citizens, skilled workers, lifelong learners and contributors to their local and world communities.

District Student Calendar 2014-15

Draft with 4-Minimum Days for NS, GT, OC & ARCS

July

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

November

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

January

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

March

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

May

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

August

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

December

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

April

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

June

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

July

4 - Federal Holiday - Independence Day - District Closed

August

15 - Teacher Workday - No Students

18 - Teacher Workday - No Students

19 - First Day of School

September

1 - Federal Holiday - Labor Day - District Closed

24 - Minimum Day Northside/Georgetown, Otter Creek & American River Charter School

October

10 - End of 1st Quarter (38 days)

13-17 Northside and Otter Creek School Minimum Days

20-24 Georgetown & ARCS School Minimum Days

November

10 - School Recess *

11 - Federal Holiday - Veterans Day - District Closed

19 - Minimum Day Northside/Georgetown, Otter Creek & American River Charter School

24-28 - School Recess

27 - Federal Holiday - Thanksgiving Day - District Closed

28 - District Holiday - District Closed

December

17-19 GSHS/Divide High Minimum Days

19 - End of 1st Semester - (81 days)

Dec 22- Jan 2 - Winter Break

25 - Legal Holiday - Christmas Day - District Closed

January

1 - Legal Holiday - District Closed

5 - Return from Winter Break

19 - Federal Holiday - MLK Birthday - District Closed

21 - Minimum Day Northside/Georgetown, Otter Creek & American River Charter School

February

13 - District Holiday - Lincoln's Birthday - District Closed

16 - Federal Holiday - President's Day - District Closed

March

13 - End of Third Quarter (47 days)

April

1 - Minimum Day Northside/Georgetown, Otter Creek & American River Charter School

3 - Snow Day - No School

5 - Easter

6-10 - Spring Break

May

22 - Snow Day - No School

25 - Federal Holiday - Memorial Day - District Closed

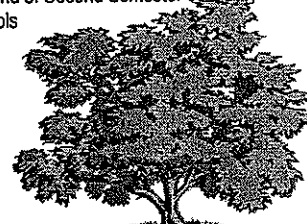
June

3-4 GSHS & Divide Minimum Days

5 - Last Day of School, End of Second Semester 99 Days

Minimum Day ALL Schools

*Last day of school on Friday so November 10th can be a day off due to low anticipation of ADA.



BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 13.2 Education Protection Account

MEETING DATE: August 14, 2014

FROM: Roslynn Manansala-Smith, Chief Fiscal Officer
Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees approve the use of the Education Protection Account funds for certificated teacher salaries and benefits for the regular education program for the 2014-15 school year.

BACKGROUND: The Education Protection Account (EPA) provides local educational agencies (LEAs) with general purpose state aid funding pursuant to Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012. The EPA funding is a component of an LEA's total Local Control Funding Formula entitlement.

The new revenues generated from Proposition 30 are deposited into a separate state account called the Education Protection Account (EPA). Proposition 30 requires that the use of EPA funds be determined by the governing board at an open public meeting.

Proposition 30 specifies that LEAs may not use EPA funds for salaries or benefits of administrators or any other administrative costs.

**Black Oak Mine Unified School District
Education Protection Account (EPA)
2014/15**

As a result of the passage of Proposition 30 last November, sales and income tax rates were temporarily increased and an Education Protection Account (EPA) was created in the state General Fund to receive and disburse the additional tax revenues to local educational agencies (LEAs).

The Education Protection Account (EPA) provides local educational agencies (LEAs) with general purpose state aid funding pursuant to Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012. The EPA funding is a component of an LEA's total Local Control Funding Formula (LCFF) entitlement.

Proposition 30 provides that all K-14 local agencies have the sole authority to determine how the funds received from the EPA are spent, but with the following provisions:

The new revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA). Proposition 30 requires that the use of EPA funds be determined by the governing board at an open public meeting.

Proposition 30 specifies that LEAs may not use EPA funds for salaries or benefits of administrators or any other administrative costs.

Each year, the local agency must publish on its website an accounting of how much money was received from the EPA and how the funds were expended.

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It is recommended the board approve the determination to spend monies received from the Education Protection Account as identified in the exhibit below:

a		b		c		b + c = d
Resource 1400 - Education Protection Account		Object Code	General Fund Estimate Fund 01*	Charter Schools Special Revenue Fund Estimate Fund 09*	EPA Total	
1	EPA Revenue					
2	Estimated EPA Revenue as of 2014/15 Adopted Budget (with August updates)	8012 (Revenue Limit Sources)	\$ 1,244,322	\$ 226,722	\$	1,471,044
3						
4	EPA Expenses					
5	Certificated Teacher Salaries & Benefits for the regular education program	1110 (Instruction)	\$ 1,244,322	\$ 226,722	\$	1,471,044
6						
7	Total Balance (line 2 - line 5)		\$ -	\$ -	\$	-

*Expenditures through June 30, 2015

Black Oak Mine Unified School District Summary on Education Protection Account (EPA) 2014/15

The Education Protection Account (EPA) provides local educational agencies (LEAs) with general purpose state aid funding pursuant to Proposition 30, the Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012. The EPA funding is a component of an LEA's total Local Control Funding Formula (LCFF) entitlement.

The amount received by each district, county office of education or charter school will be based on their proportionate share of the statewide LCFF funding with a corresponding reduction to the LEA's state aid. The combined total of local property taxes and EPA does not exceed an LEA's LCFF entitlement. At a minimum, each LEA will receive \$200 per unit of average daily attendance (ADA) in EPA funds.

An LEA's EPA entitlement will be determined at each of the Advance, P-1, P-2, and Annual Apportionment certification periods. An LEA's EPA entitlement will not change after the Annual certification even if the LEA's revenue limit or charter school general purpose entitlement changes at the Annual R1, R2, or R3 certifications. CDE will compare the final EPA entitlement at Annual to the EPA entitlement calculated as of P-2 and any adjustment (positive or negative) will be applied against an LEA's current year EPA apportionment.

Proposition 30 specifies that LEAs may not use EPA funds for salaries or benefits of administrators or any other administrative costs.

The CDE has interpreted that administrative costs, as used in Proposition 30, means anything defined as administration in the *California School Accounting Manual*. Administrative costs include general administration, school administration, and instructional administration:

General administration refers to agency-wide administrative activities including governing board, superintendent, and district-level fiscal, personnel, and central support services.

School administration refers to activities concerned with directing and managing the operation of a particular school.

Instructional administration refers to activities for assisting instructional staff in planning, developing, and evaluating the process of providing learning experiences for students.

Source: California Department of Education website:
<http://www.cde.ca.gov/fg/aa/pa/pa/pafaq.asp>

Simplified LCFF Calculation and Breakdown of State Aid 2014/15 Adopted Budget

Reminder that the EPA funding is a component of our total Local Control Funding Formula (LCFF) entitlement. Below is our 2014/15 estimated LCFF simplified calculation as of August 2014.

	District	Charter
Funded ADA	1108.26	202.86
LCFF Target per ADA (average)	\$ 9,229	\$ 8,135
Portion not funded (Gap)	\$ (1,259)	\$ (1,393)
Funded LCFF per ADA	\$ 7,900	\$ 6,742
Percentage not funded	-14%	-17%
ADA x LCFF per ADA	\$ 8,755,000	\$ 1,368,000
Other adjustments	\$ -	\$ -
TOTAL LCFF	\$ 8,755,000	\$ 1,368,000
Property Taxes	\$ 4,567,000	\$ 836,000
State Aid	\$ 4,188,000	\$ 532,000



State Aid Breakdown:	District	Charter
Education Protection Account (EPA)	\$ 1,244,000	\$ 227,000
LCFF State Aid	\$ 2,944,000	\$ 305,000
TOTAL LCFF State Aid Funding	\$ 4,188,000	\$ 532,000

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 13.3 Board of Trustees Procedural Review

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to set possible Board trainings, set planned site visit dates, set Special Board Meeting dates for 2014 and review and update as needed the Board Bylaws.

BACKGROUND: The Board of Trustees adopts a procedural calendar at their meeting in August. As part of the procedural calendar, set dates for Board trainings, set dates for Special Board Meetings and planned site visits, and review Board Bylaws if needed.

The CSBA's Annual Education Conference and Trade Show is scheduled for December 14-16, 2014 in San Francisco.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.1 2014-15 Consolidated Application (ConApp)

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
Roslynne Manansala-Smith, Chief Fiscal Officer

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the 2014-15 Consolidated Application (ConApp) for funding.

BACKGROUND: The District must annually submit to the State of California, Department of Education, an application for categorical aid programs funding. The programs being requested for funding include: Title I and Title II.

2014-15 Application for Funding

CDE Program Contact:Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	08/14/2014
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	
DELAC review date	
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes. If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment.	The DELAC is not applicable because we do not have very many English Learner students. We only had four this year.

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Economic Impact Aid EC 54000 SACS 7090, 7091 With continued participation in the Economic Impact Aid program the LEA is agreeing to comply with the assurance posted at http://www.cde.ca.gov/fg/aa/co/ca13asstoc.asp .	No
Title I Part A (Basic Grant) ESEA Sec. 1111 et seq. SACS 3010	Yes
Title I Part D (Delinquent) ESEA Sec. 1401 SACS 3025	No

2014-15 Application for Funding

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

Title II Part A (Teacher Quality) ESEA Sec. 2101 SACS 4035	Yes
Title III Part A Immigrant ESEA Sec. 3102 SACS 4201	Yes
Title III Part A LEP ESEA Sec. 3102 SACS 4203	No

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.2 Conflict of Interest Code Review

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Bylaw 9270 Conflict of Interest as their Conflict of Interest policy.

BACKGROUND: Government Code 87306.5(a)(b) requires that in each even-numbered year, districts review their Conflict of Interest Policy and, if changes are necessary, submit an amended policy to the El Dorado County Office of the Registrar no later than August 29, 2014 to forward to the Board of Supervisors, our reviewing body, no later than November 26, 2014. Board Bylaw 9270 Conflict of Interest was updated and adopted October 11, 2012.

CONFLICT OF INTEREST

The Board of Trustees desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision.

(cf. 9005 - Governance Standards)

The Board shall adopt a resolution that specifies the terms of the district's conflict of interest code, the district's designated positions, and the disclosure categories required for each position.

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body.

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

(cf. 9320 - Meetings and Notices)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment. (Government Code 87302, 87500)

(cf. 4117.2/4217.2/4317.2 - Resignation)

(cf. 9222 - Resignation)

Conflict of Interest under the Political Reform Act

A Board member or designated employee shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect" on one or more of the Board member's or designated employee's

CONFLICT OF INTEREST (continued)

"economic interests," unless the effect is indistinguishable from the effect on the public generally or the Board member's or designated employee's participation is legally required. (Government Code 87100, 87101, 87103; 2 CCR 18700-18709)

A Board member or designated employee makes a governmental decision when, acting within the authority of his/her office or position, he/she votes on a matter, appoints a person, obligates or commits the district to any course of action, or enters into any contractual agreement on behalf of the district. (2 CCR 18702.1)

A Board member who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the Board shall abstain from voting on the matter. He/she may remain on the dais, but his/her presence shall not be counted towards achieving a quorum for that matter. A Board member with a disqualifying conflict of interest shall not be present during a closed session meeting of the Board when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue. (2 CCR 18702.1)

Conflict of Interest under Government Code 1090

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest, the district is barred from entering into the contract. (Government Code 1090; Klistoff v. Superior Court, (2007) 157 Cal.App. 4th 469)

A Board member shall not be considered to be financially interested in a contract if his/her interest is a "noninterest" as defined in Government Code 1091.5. One such noninterest is when a Board member's spouse/registered domestic partner has been a district employee for at least one year prior to the Board member's election or appointment. (Government Code 1091.5)

A Board member shall not be considered to be financially interested in a contract if he/she has only a "remote interest" in the contract as specified in Government Code 1091 and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. (Government Code 1091)

Even if there is not a prohibited conflict of interest, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a

CONFLICT OF INTEREST (continued)

class of employees to which his/her relative belongs. *Relative* means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Rule of Necessity or Legally Required Participation

On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18708.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

(cf. 4136/4236/4336 - Nonschool Employment)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

CONFLICT OF INTEREST (continued)**Honoraria**

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term *honorarium* does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade, or profession is making speeches
2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

*Legal Reference:*EDUCATION CODE

1006 Qualifications for holding office

35107 School district employees

35230-35240 Corrupt practices, especially:

35233 Prohibitions applicable to members of governing boards

41000-41003 Moneys received by school districts

FAMILY CODE

297.5 Rights, protections, and benefits of registered domestic partners

GOVERNMENT CODE

1090-1099 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

81000-91014 Political Reform Act of 1974, especially:

82011 Code reviewing body

87100-87103.6 General prohibitions

87200-87210 Disclosure

87300-87313 Conflict of interest code

87500 Statements of economic interests

89501-89503 Honoraria and gifts

91000-91014 Enforcement

PENAL CODE

85-88 Bribes

CODE OF REGULATIONS, TITLE 2

18110-18997 Regulations of the Fair Political Practices Commission, especially:

18702.5 Public identification of a conflict of interest for Section 87200 filers

COURT DECISIONS

Klistoff v. Superior Court, (2007) 157 Cal.App.4th 469

Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th 655

Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511

Legal References continued: (see next page)

CONFLICT OF INTEREST (continued)

Legal Reference: (continued)

ATTORNEY GENERAL OPINIONS

92 Ops.Cal.Atty.Gen. 26 (2009)
92 Ops.Cal.Atty.Gen. 19 (2009)
89 Ops.Cal.Atty.Gen. 217 (2006)
86 Ops.Cal.Atty.Gen. 138(2003)
85 Ops.Cal.Atty.Gen. 60 (2002)
82 Ops.Cal.Atty.Gen. 83 (1999)
81 Ops.Cal.Atty.Gen. 327 (1998)
80 Ops.Cal.Atty.Gen. 320 (1997)
69 Ops.Cal.Atty.Gen. 255 (1986)
68 Ops.Cal.Atty.Gen. 171 (1985)
65 Ops.Cal.Atty.Gen. 606 (1982)
63 Ops.Cal.Atty.Gen. 868 (1980)

Management Resources:

CSBA PUBLICATIONS

Conflict of Interest: Overview of Key Issues for Governing Board Members, Fact Sheet, July 2010

FAIR POLITICAL PRACTICES COMMISSION PUBLICATIONS

Can I Vote? A Basic Overview of Public Officials' Obligations Under the Conflict-of-Interest Rules, 2005

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Understanding the Basics of Public Service Ethics: Personal Financial Gain Laws, 2009

Understanding the Basics of Public Service Ethics: Transparency Laws, 2009

WEB SITES

CSBA: <http://www.csba.org>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute of Local Government: <http://www.ca-ilg.org>

Bylaw
adopted: October 11, 2012

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Georgetown, California

CONFLICT OF INTEREST

RESOLUTION ADOPTING A
CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Board of Trustees of the Black Oak Mine Unified School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Black Oak Mine Unified School District has recently reviewed its positions, and the duties of each position, and has determined that (changes/no changes) to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Black Oak Mine Unified School District Board of Trustees adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

Secretary/President

CONFLICT OF INTEREST (continued)**Conflict of Interest Code of the
Black Oak Mine Unified School District**

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Board of Trustees members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX**Disclosure Categories**

1. **Category 1:** A person designated Category 1 shall disclose:
 - a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.
2. **Category 2:** A person designated Category 2 shall disclose:
 - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
 - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

CONFLICT OF INTEREST (continued)

3. **Full Disclosure:** Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
 - b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Positions

<u>Designated Position</u>	<u>Disclosure Category</u>
Board of Trustees Members	1
Superintendent of Schools	1
Assistant/Associate Superintendent	1
Purchasing Agent	1
Director	2
Principal	2
Assistant Principal	2
Maintenance and Operations Director	2
Program Coordinator	2
Project Specialist	2
Supervisor	2
Dean of Students	2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law

CONFLICT OF INTEREST (continued)

3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.3 Consultant Service Agreement – Sierra Child and Family Services

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Consultant Service Agreement with Sierra Child and Family Services for the 2014-15 school year.

BACKGROUND: Sierra Child and Family Services will provide a full-time credentialed Pupil Personnel Services (PPS) Counselor at Golden Sierra Junior-Senior High School. This counselor will perform assessments to determine the kinds of classroom and other interventions that will best suit students' needs and assist in the classroom implementation of the interventions; support individual student planning; provide presentations and curriculum to help students and parents to plan for postsecondary opportunities; as well as offer other support services for staff, students and parents.

The \$53,057.00 contract for these services will be funded from the unrestricted lottery funds and Mental Health Special Education funds.

**Sierra Child and Family Services
AND
Black Oak Mine Unified School District
Service Contract 2014-15**

I. Black Oak Mine Unified School District (BOMUSD) will pay the sum of \$53,057 to Sierra Child and Family Services (SCFS) for the following: A credentialed **Pupil Personnel Services (PPS) Counselor** at Golden Sierra Junior-Senior High School. This specialization focuses on counseling students in a school setting, including working with students and teachers in the classroom to create more optimal learning experiences. The PPS will:

- Perform assessments, determine the kinds of classroom and other interventions that will best suit students' needs and assist in the classroom implementation of interventions. Support teachers in learning and practicing classroom interventions that support the RTI process. Help teachers integrate more volunteers into classrooms to support individualized instruction.
- Support individual student planning (goal setting, understanding of self—including strengths and weaknesses, transition plans, etc.). This includes support of Student Study Teams.
- Provide presentations and curriculum that help children and parents at all ages begin to plan for postsecondary opportunities.
- Provide opportunities for parents to learn how to support students with study skills and/or provide other supports for students who are having difficulty mastering these skills.
- Support parents and students in preparation for and during the transition to 9th grade.
- Partner with others to provide home visits.
- Support administration in interventions in classrooms or common areas that require immediate attention.

- A. SCFS's Clinical Director and/or Clinical Supervisor (licensed MFT) will provide supervision of PPS counselors with input from Golden Sierra's principal, assistant principal, and the Director of Educational Services.
- B. The counselor will abide by the state education code and BOMUSD's policies and procedures provided to SCFS by BOMUSD.
- C. SCFS will provide BOMUSD with verification of counselor's fingerprint clearance from the California Department of Justice as well as proof of negative TB test.
- D. Records will be kept by SCFS, including assessments, parent/caregiver contact, case management, file maintenance including progress note write-ups, and referrals of students to other services.
- E. SCFS will participate in the evaluation of the services provided, which may include providing information on the services provided and participation in surveys and/or interviews and individual student outcomes (while maintaining

confidentiality). These evaluation reports will have a timeline as developed by BOMUSD's Director of Educational Services and/or as provided by a potential grant funder.

- F. Coordination and case management with BOMUSD staff and with other service-providing agencies in the community as needed, including representation to BOMUSD FASST Team and Site Council.
- G. SCFS will provide a total of 40 hours of service per week to be delivered to the site for a total of 186 days. Allocation of service hours at the site will be based on needs determined through recommendations made by the Director of Educational Services and in coordination with site administration.
- H. SCFS Counselor will participate in BOMUSD Crisis Response Team as determined by SCFS executive Director and BOMUSD Director of Ed. Services.
- I. Additional services may be provided, if permitted by BOMUSD's budget or by SCFS's budget, with prior written agreement by both parties.
- J. SCFS will retain ownership of all individual counseling client files. BOMUSD personnel have the right to access the information contained in individual counseling client files should the client so authorize via a written and signed consent to release information.
- K. Confidentiality Protocol for SCFS working in BOMUSD:
 - 1. Everything discussed in an individual counseling sessions is confidential with the following exceptions:
 - ❖ In the event it becomes known that there is reasonable suspicion that physical, emotional, or sexual abuse or neglect of a student has occurred or is occurring.,
 - ❖ If there is reasonable suspicion that the student is intending to commit suicide or harm someone else or property in any way.
 - ❖ If there is a signed release of information with another person or agency.
 - 2. SCFS Counselor will work with site administrators or designees in developing safety plan for student, school and or family whenever appropriate to do so.
 - 3. Counselor will report (in writing) ALL CPS reports to site administrators or designee
 - 4. Site administrator will keep a copy of these records confidential. This information is not to be shared beyond this point unless it is a necessary component of the safety plan.
 - 5. In an effort to provide more effective service to students and families, SCFS Counselor will obtain necessary client releases to participate in district case management through FASST.

II. Further, BOMUSD agrees to the following:

- A. SCFS counselor will be provided a room in which to conduct counseling sessions, with the understanding that the counseling location must enhance client confidentiality. Access to telephone, copier, and necessary office supplies must also be available.
- B. BOMUSD's Director of Educational Services (or designee), in consultation with site administrators, will set priorities regarding classrooms served and other services provided.

- C. BOMUSD will provide SCFS with a copy of Emergency Response Plan for the facilities in which counseling is to take place. BOMUSD will provide SCFS with a copy of the fire clearance for the facilities in which counseling is to take place.
- D. BOMUSD agrees to post relevant SCFS materials describing the agency's services at its various school sites.
- E. BOMUSD agrees to pay for travel costs related to services at current IRS mileage rate; SCFS will bill in a separate invoice in accordance with the payment schedule below.
- E. The sum of \$53,057 is calculated as follows:
 - 8 hours per day for 186 days @ \$33.00/hr = \$49,104 for services
 - Administration/Overhead @ 8.05% = \$3,953
 - a. BOMUSD will pay for \$53,057
 - b. SCFS will match \$769 by providing staff supervision
- F. BOMUSD will pay 20% of this \$53,057 (\$10,611) upon contract approval.
- G. SCFS will then bill BOMUSD according to the following schedule:

<u>Dates:</u>	<u>Amount</u>
September 1st 2014 (initial 20%)	\$ 10,611
November 1 st , 2014	\$ 8,490
February 1 st , 2015	\$ 8,489
March 1 st , 2015	\$ 8,489
April 1 st , 2015	\$ 8,489
June 1 st , 2015	\$ 8,489
 TOTAL	 \$ 53,057

Either party upon thirty (30) days written notice may terminate this agreement. Any changes or additions shall be in writing and agreed upon by both parties.

 Barry Harwell, Executive Director
 Sierra Child and Family Services
 4250 Fowler Lane, #204
 Diamond Springs, CA 95619

 Date

 Dr. Robert Williams, Superintendent
 Black Oak Mine Unified School District
 6540 Wentworth Springs Road
 Georgetown, CA 95634

 Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.4 Board Resolution #2014-17 Authorizing Designated Agents to Act As Custodians of Agency Fund and To Sign Bank Transactions and Documents On Behalf Of the Black Oak Mine Unified School District

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to adopt Board Resolution #2014-17, Authorizing Designated Agents to Act As Custodians Of Agency Fund And to Sign Bank Transactions and Documents On Behalf Of the Black Oak Mine Unified School District.

BACKGROUND: On a periodic basis it is appropriate that the governing body of a public agency review designated signature authorizations. These signature delegations delineate by name and position specific authorization for business to be conducted on behalf of the Black Oak Mine Unified School District.

Members of the Board of Trustees, by virtue of the power of authority of office, are the authorized District agents. For operational purposes, this authority is delegated to the Superintendent as Chief Executive Officer. Within the structure of the organization, a further delineation of responsibility is prudent for effective management.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

BOARD RESOLUTION 2014-17

AUTHORIZING DESIGNATED AGENTS TO ACT AS CUSTODIANS OF AGENCY FUNDS
AND TO SIGN BANK TRANSACTIONS AND DOCUMENTS ON BEHALF OF THE BLACK
OAK MINE UNIFIED SCHOOL DISTRICT

BE IT RESOLVED, that the Superintendent, pursuant to the Education Code, be designated as the custodian of all funds of the agency and shall be responsible for collection and payment into authorized agency account(s) all monies required to be paid into the account(s) and all expenditure therefrom subject to such regulations as the Board of Trustees prescribes. The Superintendent shall cause to be prepared and filed all necessary reports and claims for reimbursement applicable to the agency.

BE IT FURTHER RESOLVED by the Board of Trustees of the Black Oak Mine Unified School District and hereby ordered that checks drawn on agency bank accounts shall be signed by two of the following designated persons on the attached list.

BE IT FURTHER RESOLVED that all claim reports be signed by one of the following persons:

Robert Williams, Superintendent
Roslynne Manansala-Smith, Chief Fiscal Officer
Shelly King, Personnel Services Coordinator

This **RESOLUTION** is effective upon date of adoption until revoked or superseded.

PASSED AND ADOPTED by the following called vote the 14th day of August, 2014.

AYES:
NOES:
ABSENT:
ABSTAIN:

President, Board of Trustees

ATTEST:

Secretary, Board of Trustees

AUTHORIZED DESIGNATED AGENTS TO ACT AS CUSTODIANS OF AGENCY FUNDS
AND TO SIGN BANK TRANSACTIONS AND DOUCMENTS

PROGRAM & SITE	BANK	TYPE	DESIGNEES & TITLES
Revolving Cash District Office	El Dorado Savings Bank	Checking	Robert Williams, Superintendent Roslynne Manansala-Smith, Chief Fiscal Officer Shelly King, Personnel Services Coordinator Joe Scroggins, Board President
Cafeteria Fund District Office	El Dorado Savings Bank	Checking	Robert Williams, Superintendent Roslynne Manansala-Smith, Chief Fiscal Officer Shelly King, Personnel Services Coordinator Joe Scroggins, Board President
District Clearing Account	El Dorado Savings Bank	Checking	Robert Williams, Superintendent Roslynne Manansala-Smith, Chief Fiscal Officer Shelly King, Personnel Services Coordinator Joe Scroggins, Board President
GSHS Student Council	El Dorado Savings Bank	Checking	Kevin Ahern, Principal GSHS Rebecca Evers, Vice Principal GSHS Judy Toth, School Secretary
Divide High Student Council	El Dorado Savings Bank	Checking	Kristina Vallarta, Teacher Karen Mendez, School Secretary
Georgetown School Student Council	El Dorado Savings Bank	Checking	Mike Bose, Principal Georgetown School Brenda Caldie, School Secretary
Northside Student Body	Wells Fargo	Checking	Wendy Westsmith, Principal Northside School Bonnie Orris, School Secretary

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.5 Board Resolution #2014-18 Authorized Signatures for District Warrants and Official Documents

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider adopting Board Resolution #2014-18, Authorized Signatures for District Warrants and Official Documents.

BACKGROUND: Pursuant to Education Code Section 42633, authorized signatures for district warrants and official documents must be filed annually with the County Office of Education after the December organizational meeting or when personnel changes have taken place.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

BOARD RESOLUTION 2014-18

Authorized Signatures for District Warrants and Official Documents

At its regular meeting on August 14, 2014, the Board of Trustees, by a vote of ___ ayes and ___ noes authorized the President of the Board; the Chief Fiscal Officer; the Personnel Services Coordinator; and the District Superintendent to sign payroll and expenditure warrants and all other official documents directly related to the operation of the District.

Dated and effective this 14th day of August, 2014, and until changed by a future action of the Board of Trustees.

President of the Board of Trustees - Joe Scroggins

Chief Fiscal Officer - Roslynn Manansala-Smith

Personnel Services Coordinator - Shelly King

Superintendent - Robert Williams

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.6 Certificated Personnel Action

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Andrea Celio as a 1.0 FTE School District Nurse and Tiffany Mitchell as a .5 FTE Special Education Teacher for the 2014-15 school year.

BACKGROUND: The positions are necessary due to staffing needs. This certificated personnel action is submitted in accordance with District policy.

CERTIFICATED PERSONNEL ACTION

Certificated Employment 2014-15

Tiffany Mitchell – .5 FTE Special Education Teacher. Tiffany has been teaching for 9 years. Her experience includes Special Education and Social Science.

Andrea Celio – 1.0 FTE District Nurse. Andrea is a Golden Sierra graduate. She is now a Registered Nurse with her Bachelor's degree.

sk/board/Certificated Employment

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
American River Charter School

AGENDA ITEM: 14.7 Certificated Personnel Action

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
 Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to employ Tiffany Mitchell as a .2 FTE Teacher and Karen Baumann as a .6 FTE Teacher at American River Charter School for the 2014-15 school year.

BACKGROUND: The positions are necessary due to staffing needs. This certificated personnel action is submitted in accordance with District policy.

American River Charter School
CERTIFICATED PERSONNEL ACTION

Certificated Employment 2014-2015 School Year

Tiffany Mitchell - .2 FTE Teacher. Tiffany has been teaching for 9 years. She has a Social Science and Special Ed. credential.

Karen Baumann - .6 FTE Home School Teacher. Karen has been teaching Independent Study for the past 14 years.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
American River Charter School

AGENDA ITEM: 14.8 American River Charter School Classified Salary Schedule

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
 Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider
 approving the classified salary schedule for the American
 River Charter School.

BACKGROUND: American River Charter School is requesting the approval
 of the classified salary schedule.

American River Charter School

Georgetown, California 95634

530-333-8300

2014-15

Classified

	# of Workdays	Step 1	Step 2	Step 3	Step 4	Step 5
Office Clerk/Receptionist	181	\$ 12.00	\$ 13.00	\$ 14.00	\$ 15.00	\$ 15.00
Teacher Assistant	181	\$ 14.00	\$ 15.00	\$ 16.00	\$ 17.00	\$ 17.00
Office Manager	200	\$ 15.00	\$ 16.00	\$ 17.00	\$ 18.00	\$ 19.00

Other assumptions:

*\$6,000 annual cap on health and welfare benefits pro-rated to FTE

*The following legal holidays will be paid to permanent employees, pro-rated to FTE:

Labor Day

Thanksgiving Day

Christmas Day

Lincoln's Day

Washington's Day

Veteran's Day

Admission Day (Day after Thanksgiving)

New Year's Day

Martin Luther King Day

Memorial Day

(In order to be paid for the holiday, the employee must be in paid status on the working day immediately preceding or succeeding the legal holiday.)

*For sick leave information, please refer to American River Charter Personnel Policies under Article VIII Leaves, section A. Sick Leave.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.9 Letters of Resignation

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees accept the letters of resignation from Brenda Travers, District Psychologist, Scott Gilliland, Teacher, Paula Parrish, Special Ed. Teacher and Catherine Yoho, Teacher Assistant at American River Charter School.

BACKGROUND: The letters of resignation will be provided to the Board of Trustees under separate cover.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.10 Short -Term Employment Action

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider approving the short-term employment of Scott London as the Assistant Junior Varsity Football Coach at Golden Sierra Junior-Senior High School as submitted.

BACKGROUND: The attached short-term employment action is submitted in accordance with the Education Code and District policy. Education Code 45103 defines "short-term employee" as any person who is employed to perform a service for the district, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. "Short-term employees", employed and paid for less than 75% of a school year, are not a part of a bargaining unit.

SHORT TERM EMPLOYMENT ACTIONS

Short Term Employment - Coaches 2014-15 School Year

The following coach is being recommended for Golden Sierra High School for the 2014-15 school year. Background clearance, CPR and First Aid are complete.

Scott London

Assistant JV Football

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
American River Charter School

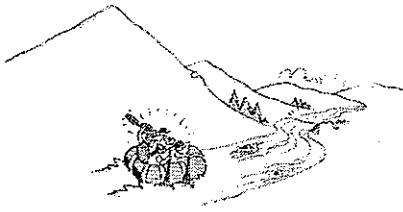
AGENDA ITEM: 14.11 American River Charter School Certificated Salary
Schedule and Benefit Cap Increase

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent
Shelly King, Personnel Services Coordinator

RECOMMENDATION: It is recommended that the Board of Trustees consider
approving the certificated salary schedule and benefit cap
increase for the American River Charter School for the
2014-15 school year.

BACKGROUND: American River Charter School is requesting the approval
of the salary schedule and benefit cap increase for the
American River Charter School teachers. The competitive
salary schedule is based upon midrange Black Oak Mine
Unified School District salaries and comparisons with
other local charter schools' salary schedules.



*American River Charter School
Georgetown, California 95634
530-333-8340
2014-15 SCHOOL YEAR
Certificated
3% Cap Increase 2014-15*

<i>Step</i>	<i>Daily*</i>	<i>Annual</i>
<i>1</i>	<i>\$221</i>	<i>\$40,304</i>
<i>2</i>	<i>\$233</i>	<i>\$42,366</i>
<i>3</i>	<i>\$244</i>	<i>\$44,428</i>
<i>4</i>	<i>\$256</i>	<i>\$46,678</i>
<i>5</i>	<i>\$269</i>	<i>\$48,927</i>
<i>6</i>	<i>\$282</i>	<i>\$51,364</i>
<i>7</i>	<i>\$297</i>	<i>\$53,988</i>
<i>8</i>	<i>\$311</i>	<i>\$56,613</i>
<i>9</i>	<i>\$327</i>	<i>\$59,425</i>
<i>10</i>	<i>\$343</i>	<i>\$62,424</i>
<i>11</i>	<i>\$361</i>	<i>\$65,611</i>

**assumes 182 work days, with 180 student days, 2 work days and 8 hour work day*

Other assumptions:

- *\$727.27 cap (11 Months) on health and welfare benefits: \$8,000 YEARLY Pro rated to FTE*
- *Staffing for the homestudy academy is based on a 25:1 student:teacher ratio.*

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.12 2014-15 Single Plan for Student Achievement

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees consider taking action to approve the Single Plan for Student Achievement for the 2014-15 school year for Northside School and Golden Sierra Junior-Senior High School.

BACKGROUND: As specified in Board Policy 0420.1, Single Plan for Student Achievement shall be reviewed and approved annually by the Board of Trustees.

The 2014-15 Single Plan for Student Achievement are provided to Board members under separate cover. Anyone that would like a copy can contact Carla Koontz at 530-333-8300.

**MINUTES OF A REGULAR MEETING
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
June 16, 2014**

<u>CALL TO ORDER</u>	14.13	The Regular Meeting of the Board of Trustees was called to order by President Scroggins at 6:30 P.M. at 6540 Wentworth Springs Road, Georgetown. Present: Joe Scroggins, Darcy Knight, Steve DePue, Jeff Burch and Dr. Robert Williams, Superintendent. Jeff Shurtz absent
<u>CLOSED SESSION</u>		Public Employee Performance Evaluation – Superintendent Superintendent's contract needs to be approved by the board. It was moved by Mr. DePue, seconded by Mr. Burch and carried unanimously to renegotiate the terms of the new contract for the Superintendent. 4 to 0 Scroggins Y Knight Y Depue Y Burch Y Mr. Shurtz not present
<u>OPEN SESSION</u>		The Open Session of the Board reconvened at 7:16 P.M.
<u>PLEDGE OF ALLEGIANCE</u>		The pledge was led by Mr. Drew Woodall.
<u>ADOPTION OF THE AGENDA</u> ACTION M-14-43		It was moved by Mr. DePue, seconded by Ms. Knight, and carried unanimously to adopt the agenda. 4 to 0 Scroggins Y Knight Y DePue Y Burch Y Mr. Shurtz not present
<u>COMMUNICATIONS</u> Public Hearings		Local Control and Accountability Plan and 2014-15 Annual Budget Hearing closed at 8:20 PM
Written Communications		None
Oral Communications		None
<u>INFORMATION & DISCUSSION</u> Local Control and Accountability Plan		Ms. Manansala-Smith and Mr. Woodall presented the Local Control and Accountability Plan. Dr. Williams gives a brief overview of the LCAP and how it came about and then turned over the presentation to Mr. Woodall.
2014-15 Annual Budget		Ms. Manansala-Smith presented the 2014-15 Annual Budget
<u>REPORTS OF THE BOARD</u>		Ms. Knight commented that the graduations went off flawless. There were many compliments given in regards to the band performances.
<u>FUTURE MEETINGS</u>		The next regular board meeting, Thursday, June 19, 2014 @ 7:00 P. M. Mr. Scroggins comments that the June 19 th meeting will begin at 5:00 PM (closed session).
<u>CLOSED SESSION</u> <u>ADJOURNMENT</u>		The meeting was adjourned at 8:21 P.M.
Respectfully submitted,		
<hr/> Robert Williams, Ed.D. Secretary of the Board		<hr/> Joe Scroggins President of the Board
		<hr/> Date

**MINUTES OF A REGULAR MEETING
OF THE BLACK OAK MINE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
June 19, 2014**

CALL TO ORDER 14.14

The Regular Meeting of the Board of Trustees was called to order by President Joe Scroggins at 5:00 p.m. at 6540 Wentworth Springs Road, Georgetown.

Present: Joe Scroggins, Darcy Knight, Jeff Shurtz, Steve DePue, Jeff Burch and Dr. Robert Williams, Superintendent.

CLOSED SESSION

After announcing the topics in Open Session, the Board met in Closed Session and discussed: Confidential Pupil Confidential Pupil Matter-Interdistrict Transfer Appeal Hearing Student #009, Confidential Pupil Matter-Interdistrict Transfer Appeal Hearing Student #010 & #011, Confidential Pupil Matter-Student #7-10, Expunge Record, Certificated Personnel Action-ARCS Renew Contracts for 2014-15, Classified Personnel Action-ARCS Renew Contracts for 2014-15, Certificated Personnel Action-ARCS Teacher, Classified Personnel Action-ARCS (2) Positions, American River Charter School Salary Schedule & Benefit Cap Increase, Public Employee Employment- Resignations, District Nurse and Special Education Teacher, Certificated Personnel Action-Employ Teachers at Otter Creek 1.0 FTE, Golden Sierra Junior-Senior High School 1.0 FTE and Special Ed Teacher .0.5 FTE, Confidential Pupil Matter-Review Non-Public School placements, Discussion Concerning Personnel Matters Pursuant to Gov. Code 54957-CSROP, Conference with Robert Williams, District Labor Negotiator, Regarding Labor Negotiations the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660

Student #009 – 4 BOT members present to vote
Upheld denial 4 to 1 – Burch Y, DePue Y, Shurtz Y
Overturn denial – Scroggins N

Students #010 & #011 – 5 BOT members present to vote
Upheld denial – 5 to 0 Burch Y, DePue Y, Shurtz Y, Scroggins Y, Knight Y

OPEN SESSION

The Open Session of the Board convened at 7:10 p.m.
Present: Board members, Members of the audience (including staff/community)

PLEDGE OF ALLEGIANCE

The pledge was led by Mrs. Knight.

ADOPTION OF THE AGENDA
ACTION M-14-44

It was moved by Mr. DePue, seconded by Mr. Burch, pulling 14.5 off the agenda to get more information, and carried unanimously to adopt the agenda.
5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

COMMUNICATIONS
Written Communications
Oral Communications

None
None

B.O.M.T.A. REPORT
C.S.E.A. REPORT

No BOMTA report, no BOMTA representative present
No CSEA report, no CSEA representative present

SUPERINTENDENT'S REPORT

Mr. Woodall presented an award for Lynn Schardt, Special Education Teacher.

Superintendent, Dr. Robert Williams shared congratulations to both Wendy Westsmith and Kevin Ahern for earning their doctorate degrees and Mr. Woodall on his last board meeting.

Dr. Williams gave a short summary on budget and LCAP. Updated board on STRS percentage changes and informed the board that district staff will attend SSC budget workshop in mid-July to get the latest information on the state budget and the impact to education.

Discussed events and grant efforts at sites (garden grant), updated board on professional development events and trainings this summer at all school sites, and update on facilities and bond activities.

There was discussion on Solar Panels readings and the maintenance of these. Information on payback can be pulled up on the system and eventually after data is built up we will be able to research what our savings might be in our peak period.

Announcement that Northside is officially California Distinguished School and we received a CRANE grant totaling about \$135,000 over two years. Board members were invited to a reception on June 26th to receive the grant award for the district.

INFORMATION AND DISCUSSION

Board Self-Evaluation

The Board of Trustees will discuss a Self-Evaluation of the Board and consider setting a special meeting to discuss Governance.

Mr. Scroggins asked what the thoughts of the board would be on having a special meeting or continue the same process that was followed last year, with a review by chapter at subsequent board meetings.

Board members are requested to submit evaluations by August 4th for Mrs. Koontz to tabulate evaluations and be able to get a chapter in the August meeting.

It was requested that Mrs. Koontz send out the results of the evaluation to the board prior to the August board meeting.

Strategic Plan & Goals

The Strategic Plan adopted by the Board drives the planning and decision making of the Board and District. This discussion will identify when the Board will elect to update the Strategic Plan & Goals; whether it will be done at a regular board meeting or at a board workshop.

District administration requested board permission to make changes and updates to the strategic plan and bringing suggestions to the board.

Mr. DePue requested that we not only involve administrators, but in addition include staff, both bargaining groups. Mr. Shurtz also wanted to include Charter staff input.

Dr. Westsmith clarified that the administration's intent was to include input from all staff, both certificated and classified.

Mr. Scroggins inquired about what the timeline might be since this plan can be a very fluid document to be sure that the board is mindful about updating this and making sure this document is continually updated.

Mrs. Knight suggested possibly bringing this document and possible updates to this document to pre-service days in August, prior to school starting.

Dr. Williams will bring back an update in September.

NEW BUSINESS

Local Control and Accountability Plan Adoption ACTION M-14-45

It was moved by Mr. Shurtz, seconded by Mr. DePue, and carried unanimously to approve and adopt the Local Control Accountability Plan as presented.
5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

2013-14 Budget Adoption ACTION M-14-46

It was moved by Mr. DePue, seconded by Mrs. Knight, and carried unanimously to approve and adopt the 2014-15 budget as presented.
5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

Cafeteria Meal Price Increase ACTION M-14-47

It was moved by Mr. DePue, seconded by Mr. Shurtz, and carried unanimously to adopt the proposed increase in cafeteria meal prices for the 2014-15 school year.
5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

Board Resolution #2014-15 Declaring an Election be Held ACTION M-14-48

It was moved by Mr. DePue, seconded by Mrs. Knight and carried unanimously to adopt Board Resolution #2014-15 Declaring an Election be Held.
The election will be held on November 4, 2014 for the nomination of 3 vacant seats for candidates for the Board of Trustees.
5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

CONSENT AGENDA

ACTION M-14-49

It was moved by Mr. Shurtz, seconded by Mr. DePue, and carried unanimously to approve the consent agenda with the change of item 14.5 being pulled out of consent.
5 to 0 Scroggins Y Knight Y Shurtz Y DePue Y Burch Y

Certificated Personnel Action-
American River Charter

Renewed the contracts for the American River Charter School Teachers approved as submitted for the 2014-15 school year.

Classified Personnel Action-
American River Charter

Renewed the contracts for the American River Charter School Classified approved as submitted for the 2014-15 school year.

Certificated Personnel Action-
American River Charter

Approved the employment of Rose Fabian, Teacher at American River Charter School for the 2014-15 school year.

Classified Personnel Action-
American River Charter

Approved the employment of Lindsey Lewin, Teaching Assistant and Ana Edwards, Office Clerk at American River Charter School for the 2014-15 school year.

American River Charter School
Certificated Salary Schedule and
Benefit Cap Increase
Pulled from Agenda

Pulled from Agenda -the Salary Schedule and Benefit Cap Increase for the American River Charter School Certificated Employees for the 2014-15 school year.

Letters of Resignation

Accepted the letters of resignation from Kristin Wadden, District Nurse and Hawlie Sherman, Special Ed. Teacher.

Certificated Personnel Action

Approved the employment of Eleanor Surryhne, Teacher at Otter Creek, Shawn Dunkley, Teacher at Golden Sierra Junior-Senior High School and Julia Tanaka as a Special Education Teacher for the 2014-15 school year.

Carl Perkins Vocational Education
Program Waiver

Approved the Carl Perkins Vocational Education Program Waiver.

2012-13 Bond Performance Audit
Report

Approved the 2012-13 Bond Performance Audit Report.

Non-Public School Placements

Approved six non-public school placements for the 2014-15 school year.

AB 923 School Bus Replacement
Funding Agreement #509-F1411

Approved the AB923 School Bus Replacement Funding Agreement #509-F1411.

Consultant Agreement with APEX
Learning, Inc.

Approved the consultant agreement with APEX Learning, Inc.

Consultant Agreement with VAST
Networks

Approved the consultant agreement with VAST Networks.

Board Resolution #2014-16,
Resolution to Establish Fund
Balance Policies as Required by
GASB 54

Adopted Board Resolution #2014-16, Resolution to Establish Fund Balance Policies as Required by GASB 54.

Confidential Pupil Matter Student
#7-10, Expunge Records

Approved the request to Expunge records for student #7-10.

Board Minutes May 22, 2014

Approved the minutes from the Board Meeting on May 22, 2014.

Purchase Orders, Warrants, Bids
and Quotes

Approved the 2013-14 fiscal year Batch numbers 4107-4116, dated May 8 to May 29, 2014 for the General Fund, Charter School Fund, Cafeteria Fund, and Building Fund, and School Facilities Fund and Batch numbers 4055 and 4058 dated May 8 and May 13, 2014 for the ROP Fund, for a total of \$322,540.06.

Gifts

Accepted the gifts donated to American River Charter School and Georgetown School.

REPORTS OF THE BOARD

Mr. Shurtz commented on his attendance at the memorial of student who passed away at the river last week.

Mr. Scroggins looking for volunteers this weekend to raise money

FUTURE MEETINGS

The next regular meeting of the Board is on August 14, 2014 at 7:00P.M. at the District Office.

ADJOURNMENT

The meeting was adjourned at 8:20p.m.

Respectfully submitted,

Robert Williams, Ed.D.
Secretary to the Board

Joe Scroggins
President of the Board

Date

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.15 Purchase Orders, Warrants, Bids and Quotes

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that 2013-14 fiscal year Batch numbers 4117-4130 dated June 6, through June 30, 2014 and 2014-15 fiscal year Batch numbers 5001-5005 dated July 7 through July 30, 2014 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund and Batch numbers 4060 and 4064 dated June 6 and 30, 2014, and Batch number 5001 dated July 7, 2014 for the ROP Fund, for a total of \$1,052,771.06, be approved.

BACKGROUND: Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

Fund Name and Number	Amount
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Fund Name and Number	Amount
General Fund 01	727,119.94
Charter School Fund 09	29,728.50
Cafeteria Fund 13	18,904.05
Building Fund 21	4,876.83
Developer Fees Fund 25	683.75
School Facilities Fund 35	9,624.68
Foundation Trust Fund 73	2,500.00
Bond Interest & Redemption Fund 51	258,878.13
R.O.P. Fund 09	455.18
Total	1,052,771.06

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.16 Gifts

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the board of trustees consider taking action to accept the gifts donated by Steven C. Smith and Judy Smith.

BACKGROUND: The following gifts are being donated to Georgetown School:

- 1) 3- 3D Floor Maps (USA, North America & California) valued at \$200.00 each, total donation value of \$600.00
- 2) 8 x 3 foot standing, covered sand box and sand, valued at \$300.00.

Pursuant to District practice, the Board of Trustees may accept on behalf of and for the District, any bequest, gift of money, or gift of property that is presented to the District. The donor may request that the donation be used for a specific program or at a specific school site. A letter of appreciation will be sent to the donor.

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Robert Williams Ed.D.,
Superintendent

6540 Wentworth Springs Road
Post Office Box 4510
Georgetown, CA 95634
(530) 333-8300
Fax: (530) 333-8303
Website: bomusd.org

Request for Board Acceptance of Gift

To:	Robert Williams
From:	Judy Smith
Re:	Request for Board Acceptance of Gift MB
Date:	6/9/14
Description of Gift:	3 - 3D Floor Maps (U.S., North America, Calif)
Donor Estimated Value:	\$200 ^{ea} = \$600. ⁰⁰
Donated By:	Steven C. Smith
Mailing Address:	5650 Miners Circle Rocklin, CA 95765
Donor Requests Gift To Be Used At/For:	Primary Grades, Georgetown School

BLACK OAK MINE UNIFIED SCHOOL DISTRICT
Robert Williams Ed.D.,
Superintendent

6540 Wentworth Springs Road
Post Office Box 4510
Georgetown, CA 95634
(530) 333-8300
Fax: (530) 333-8303
Website: bomusd.org

Request for Board Acceptance of Gift

To:	Robert Williams
From:	Judy Smith
Re:	Request for Board Acceptance of Gift
Date:	6/9/14 MB
Description of Gift:	8' x 3' standing, covered sandbox and 300 pounds of sand
Donor Estimated Value:	\$300.00
Donated By:	Judy Smith
Mailing Address:	5650 Miners Circle Rocklin, CA 95765
Donor Requests Gift To Be Used At/For:	Georgetown School Kindergarten

BLACK OAK MINE UNIFIED SCHOOL DISTRICT

AGENDA ITEM: 14.17 Obsolete Vehicle

MEETING DATE: August 14, 2014

FROM: Dr. Robert Williams, Superintendent

RECOMMENDATION: It is recommended that the Board of Trustees declare specified vehicle obsolete.

BACKGROUND: Mark Koontz, Director of Facilities, Maintenance, Operations & Transportation, has requested that the following maintenance vehicle be declared obsolete:

1994 Chevy Pickup
1GCCS198R8220788